

Form 4-1 Operational Checklist: Site assessment (SA)

(This form is to be filled out one time at the initial site assessment and used as a reference for all other O&M service visits.)

Service provided on: Date: _____ Time: _____ Reference #: _____

Service provided by: Company: _____ Employee: _____

Date of last service: _____ by: You Other: _____

1. Surface water management
 - a. Is surface water effectively managed/diverted away from the site. Yes ___ No ___
 - b. Is surface water effectively diverted away from system and components. Yes ___ No ___
 - c. Evaluate the presence of odor within 10 ft of perimeter of the system:
 None Mild Strong Sour Chemical
 - d. Source of odor, if present: _____
 - e. Are the system components free from settling or erosion. Yes ___ No ___
2. Subsurface water management
 - a. Type: Gravity Pump Not present
 - b. Outlet open to drainage. Yes ___ No ___
 - c. Rodent guard on outlet. Yes ___ No ___
 - d. Sump pump working. Yes ___ No ___
 - e. Outlet for sump pump discharge. Yes ___ No ___
3. System encroachment
 - a. Is the system free from encroachment. Yes ___ No ___
 Driveways Utility easements Patios Decks Livestock
 Gardening Vehicular traffic Construction Pets Other: _____
 - b. Is the reserve area free from encroachment. Yes ___ No ___
 Driveways Utility easements Patios Decks Livestock
 Gardening Vehicular traffic Construction Pets Other: _____
4. Vegetation and soils
 - a. Trees in distribution field. Yes ___ No ___
 Type(s): _____
 Location(s): _____
 - b. Excessive vegetation. Yes ___ No ___
 Location(s): _____
 - c. Uneven vegetation. Yes ___ No ___
 Location(s): _____
 - d. Poor vegetation. Yes ___ No ___
 Location(s): _____
- Soil fertility and salinity sampling (if required). Yes ___ No ___
5. Groundwater monitoring wells (if applicable)
 - a. Present. Yes ___ No ___
 - b. Wells accessible. Yes ___ No ___
 - c. Wells intact. Yes ___ No ___
 - d. Wells properly protected. Yes ___ No ___
 - e. Labels and tags in place. Yes ___ No ___
- Groundwater sampling (if required). Yes ___ No ___
6. Additional comments: _____

1. Acceptable
 Unacceptable

2. Acceptable
 Unacceptable

3. Acceptable
 Unacceptable

4. Acceptable
 Unacceptable

5. Acceptable
 Unacceptable

Attach any photographs of the site to this form.